

**Southwestern Minnesota Synodical Women's Organization of the Women of the ELCA**  
**Board Meeting Minutes**  
**Saturday, February 25, 2023 – Shetek Lutheran Ministries, Slayton, Minnesota**

**Call to Order:** President Ilene Penk called the meeting to order at 10:09 a.m.

**Members present:** Noreen Beranek, Connie Dallmann, Gwen Degner, Janet Hagen, Maria Lokensgard, and Ilene Penk

**Members Absent:** Brenda Danielson, Marcella Chapman, Carolyn Enstad, Dianne Doscher, and Carmen Maus

**Devotions:** Ilene gave devotions from "Daily Grace" on pilgrimages.

**Prayer requests were made** for Marcella, Janet, Joy Michalicek, and Linda Post Bushkofsky.

**Agenda:** M/S/P Maria/Janet to approve the agenda as amended.

**Reports:**

- M/S/P Maria/Connie to approve the minutes of January 8, 2023.
- Treasurer's Report: Maria distributed expense vouchers and reported a balance on hand of \$42,336.98 as of January 31, 2023. She gave a detailed explanation of the financial report for the period from February 1, 2022, through January 31, 2023. The report was placed on file.
- Maria also presented the proposed budget for 2024-2025. M/S/P Connie/Noreen to submit the proposed 2024-2025 budget to the 2023 SWO Convention for final approval.

**Correspondence:**

A check was received from Churchwide for \$1,000 from Katie's Fund. We will use it for two scholarships for Triennial.

**Old Business:**

Triennial Registration opens March 1.

Ilene has contacted Gloria Dei in Redwood Falls about hosting the **2024 SWO Convention**. The Board set Saturday, May 4, 2024, as the date for the convention. Ilene will call Gloria Dei to confirm the date. Janet will design Save-the-Date cards for the 2024 convention.

Ilene and Janet met with the Scenic Valley Board and reported back on that meeting.

Ilene participated in a two-day Zoom with the Churchwide Women of the ELCA. The recording of the event is to be posted on the Women of the ELCA website for all to view. A suggestion was made at the meeting that each SWO Board include a non-voting youth representative.

M/S/P Janet/Connie to donate \$1,000 to **Katie's Fund**.

Janet reported on the **Nominating Committee's** work. Connie is willing to serve for an additional year but is not able to commit to a two-year term. The Board agreed to let Connie be nominated for a one-year term.

Planning continued for the **2023 SWO Convention**. The following plans have been made so far:

Date:	Friday, May 5, 2023
Site:	Shetek Lutheran Ministries, 14 Keeley Island Drive, Slayton, MN
Theme:	"Renew, Redo, Rejoice"
Theme Verse:	Zephaniah 3:17 NRSV
Theme Hymn:	ELW #801, "Change My Heart, O God"
Logo:	Designed by Carmen
Registration Fee:	\$35.00
Offering:	50% to Churchwide Women of the ELCA 25% to Shetek Environmental Learning Center 25% undesignated to Shetek Lutheran Ministries
In Kind Offering:	School kits for Lutheran World Relief All LWR kits and quilts
Truck:	*None. Conferences will be asked to find their own transportation for LWR items.
Displays:	Brenda and Dianne are coordinating the displays.
Speaker:	Katie Chapman from Shetek Environmental Learning Center and Pastor Heather Culuris
Scholarship Mentors:	Joan Iverson and Jane Tongen
Worship Service:	With Holy Communion, Pastor Heather Culuris officiating Maria will order prepacked communion kits.
Chaplain:	Pastor Heather Culuris
Pianist:	Gwen
Food:	Janet and Connie will work with the camp
Parliamentarian:	Kristy Henriksen
Photographer:	TBD
Synod Staff Liaison:	Pr. Heather
Signs:	Shetek Lutheran Ministries will provide signage
Hotels:	SLM will have a limited number of rooms available on Friday night. Janet has provided a list of hotels in Marshall.

### Convention Committees

Credentials/Registration:	Maria and Marcella
Elections:	Marcella and Janet
In Kind Offerings:	Noreen, Carolyn, Carmen and Conference Mission Action Chairs
Minutes:	Gwen and Conference Secretaries
Offering:	Maria and Conference Treasurers
Publicity	Ilene and Gwen
Program Booklet	Ilene is still looking for a printer.
Resolutions	Janet and Conference Vice Presidents

### Conference Assignments

Registration and Greeters:	Shetek
Table Decorations:	Minnesota Valley Conference – plan for 12-14 tables
Hostesses:	Prairie Conference
Ushers:	Watonwan River Conference
Clean-Up:	Scenic Valley Conference

### **Tentative Convention Schedule**

9:00 a.m.	Registration/Coffee/Displays – In Activities Center
9:30	No changes to voting members will be allowed after this time.
10:00	Welcome/Opening/Voting Member Orientation. All voting members must be seated by this time.
10:15	Opening Worship with Holy Communion and Offering
11:15	Plenary Session 1
12:30 p.m.	Luncheon
1:30	Gathering Music SW MN Synod Staff Representative Plenary Session 2
2:00	Speaker: Katie Chapman
2:30	Churchwide Representative Scholarship Report In-Kind Offering Report/Dedication Installation of New SWO Board Announcements Closing

## **New Business**

Spring Gatherings are scheduled as follows:

- April 1 – Great River
- April 15 – MN Valley – First Lutheran, Hector – 11:30 am
- April 18 – Glacial Ridge – Fron Lutheran – Starbuck – 4:00 pm
- April 20 – Scenic Valley – Hawk Creek Lutheran – Sacred Heart – 5:00 pm
- April 22 – Shetek – American Lutheran – Windom – 9:30 am
- April 22 – Crow River – Gethsemane Lutheran – Dassel – 8:30 am

Articles for ***The Communicator*** are due by March 1, 2023.

## **New Business**

The **next business meeting** will be Saturday, March 25, at 10 a.m. at the Synod Office.

The meeting concluded with the Lord's Prayer.

M/S/P Noreen/Maria to adjourn the meeting at 1:48 p.m.

Gwen Degner, Secretary